



# AMSA @ IUPUI Premedical Chapter Meeting Minutes



**Thursday, September 20, 2007**

## I. Attendees

- a. Holly Kloss
- b. Tammie Nelson
- c. Brittnee Bartlett
- d. Capri Copp
- e. Eric Evans

## II. Introductions & Welcome Presentation

- a. Welcome presentation – Holly

## III. Becoming a member of AMSA

- a. Must be national dues paying member
- b. Discuss member recruitment and local dues
- c. Vote – Should we keep local dues, or drop them?
- d. We would need to change our by-laws
- e. Tammie moved that we drop local dues
  - i. Unanimous vote to drop local dues

## IV. Chapter Officers

- a. USG Liaison – Candidate Nominated and Elected
  - i. Candidate – Capri Copp
  - ii. Voted whether to elect her to executive board
    1. Unanimous vote to elect Capri as USG Liaison
    2. Brittnee gave USG information and paperwork to Capri
    3. Capri will hold office until December 2008
  - iii. Duties: To represent our chapter at the bimonthly USG Council of Organizations meetings on campus and report back to the executive board and/or membership what comes of those meetings
- b. Treasurer – Still Needed
  - i. Anyone interested may nominate themselves
  - ii. If there are candidates – vote to elect
  - iii. Duties: To work closely with the executive board and membership to collect dues and fundraiser money, work on a budget for club events, request funding from AMSA National and/or USG, perform accounting duties, work with our financial institution (locally), and other duties as required.
- c. Next elections will be at final meeting in December to re-elect President, Vice President, and Secretary positions if desired – nominations will begin November 7<sup>th</sup>

## V. Fundraising

- a. Need to gather some more prizes for Halloween fundraiser/raffle
  - i. Will take a picture of prizes at October 3<sup>rd</sup> meeting for advertisement
- b. Need to decide on:
  - i. Which dates we will sell raffle tickets
    1. Will schedule times/dates everyone is available to sell tickets on October 3<sup>rd</sup> meeting
  - ii. Where we will set up a table to sell them
    1. Breezeway, Hall b/w BS and UL, UC, SL/LD lobby
- c. What should we use for raffle tickets?
  - i. Tammie has a roll of pre-numbered raffle tickets available to use
  - ii. Tammie will bring them in at meeting on Wednesday October 3<sup>rd</sup>

## VI. Planned Events

- a. Kaplan/AMSA Premedical Informational Seminar
  - i. Thursday, September 20, 2007 – **tonight!!**
  - ii. University Library lower level Lilly Auditorium
  - iii. 6:30-9:00PM
  - iv. Be there!! We need as much AMSA support there as possible to try and recruit members!
  - v. Discuss the event and make sure everything is set, work out any last minute problems
  - vi. Need help carrying everything to library and setting up
  - vii. Pre-med Club will have a table set up, Biology club will not be present, Never got response from Biomedical Engineering/Chemistry/Psychology Clubs
- b. Medical Humanities Seminar – Edgar Huang “Touching Life: Telling Organ Donation Stories”
  - i. Tuesday, September 25, 2007
  - ii. UL Auditorium
  - iii. Noon
- c. AMSA Region 4/6 Conference – “Doctors Leading Reform: Advocacy & Activism in Medicine”
  - i. University of Illinois at Chicago College of Medicine
  - ii. Member registration - \$40 early (October 1<sup>st</sup>) / \$50 late
  - iii. Sharing hotel rooms a possibility - \$179/night (3-4 persons)
  - iv. By October 1, 2007:
    1. Pay registration fees online (<http://www.amsa.org/region/46conf.cfm>).
    2. Print and mail registration forms also available on website above.
- d. Halloween Party and Fundraiser
  - i. October 31, 2007
  - ii. Location Third Floor Lounge of SL/LD
  - iii. 7:30-9:00PM
  - iv. Plan to raffle off prizes
  - v. What are we going to do at this party?
    1. Music – Eric will provide stereo (lives close!)
    2. Food – Brownies (Brittnee), Cookies (Capri), Drinks - Apple Cider, etc (Holly); Order Pizza (Tammie)
    3. Decorations – may not be possible...
    4. Costumes!!!!
    5. Games – talk about later
    6. Candy – BIG BOWL (everyone bring a bag)

- e. Kaplan MCAT Preparation program scholarship raffle
  - i. Will be raffling off a complete Kaplan MCAT Prep Program
  - ii. Sell tickets November and December (possibly into the spring)
  - iii. Draw winner during our first spring semester meeting (date and time TBA)
- f. Morgue Visit
  - i. TBA
  - ii. Tammie working on this – will have details soon
- g. Campus Tour
  - i. TBA
  - ii. Holly is working on this
  - iii. Suggestions are welcome and encouraged – anything in particular anyone wants to see on this tour??
- h. Relay for Life – Spring
  - i. AMSA will have a team this year
  - ii. Brittnee sits on the committee
  - iii. Date: April 11<sup>th</sup> (overnight event)
  - iv. Team goal – TBA

#### VII. Regular Meeting Schedule

- a. Wednesday, October 3<sup>rd</sup> 11:00am in UL1116
- b. Thursday, October 18<sup>th</sup> 4:30pm in UL1116
- c. Wednesday, November 7<sup>th</sup> 11:00am in UL1116 (new officer nominations)
- d. Wednesday, December 5<sup>th</sup> 11:00am in UL2115R (**room change**) (new officer elections)

#### VIII. Listserv Raffle Winners contacted and awarded their prizes?

- a. Both contacted via email and told to come to today's meeting to pick up prizes
- b. Did not show up to meeting to claim prizes
- c. Will give them one more opportunity

#### IX. Next Meeting – October 3<sup>rd</sup>, 11:00am in UL1116